

WOODSTOCK PLANNING AND ZONING COMMISSION

Woodstock Town Hall, Meeting Room B

MINUTES Regulation Review Subcommittee Thursday, June 5, 2014

- I. The **call to order** by Sub- Committee Chair D. Fortin was at 7:30 PM.
- II. **Roll Call** – J. Gordon, S. Blodgett, D. Fortin, D. Porter, G. Dickinson, F. Rich, J. Adiletta (8:14), D. Young, D. Durst, Town Planner D. Fey. Absent –J. Anastasi, T. Sirrine, L. White.
- III. **Minutes of May 1 Meeting:** approved (Motion J. Gordon /F. Rich) with D. Young abstaining
- IV. **Citizen's Comments** –. J. Gordon reminded that the Regular meeting will be June 19, asking members to announce if they expect to be absent, in order to know in advance that a quorum will be present
- V. **Town Planner Comments:** the NECCOG PA 490 & aquifer maps have been delivered to her tonight
- VI. A. A preliminary draft of the PoCD has been prepared by Planner Fey. It was emailed out yesterday 6-4-14. J. Gordon thanked Ms. Fey for a very good draft and asked about the best way to provide direction for finishing it up. Since many members had not received it in time to read through it yet, it was agreed that the final, completed draft will be ready well before the July meeting, and sent to members in time for them to read it and develop comments or questions. Comprehensive discussion will be held at the July meeting. **NOTE: THE JULY MEETING HAS BEEN RE-SCHEDULED TO JULY 10 AT 7 PM** (motion j. Gordon/G. Dickinson) in light of Planner Fey's other commitment on July 3.
B. D. Durst submitted a draft of the replication of the Introduction page of the current PoCD. Although the current page does not name a town planner, it was suggested that this be added for review in July. As Planner Fey requested last month, D. Durst submitted a list of text ideas for the PoCD. They are based on the State 2013-2018 PoCD and address most of the mandatory requirements for our update. In addition, the suggestions given to the Commission by the Agriculture Commission are integrated as well as many of the suggestions from the community in public forums. These are stated as possible action items, as the Plan is intended to forward-looking. When Planner Fey looks at the list, she will insert what seems appropriate and disregard those points which she has already integrated into her draft. This will be completed in time for the July draft review/ revision.
C. Maps from NECCOG were received tonight; Planner Fey will make copies of the two, sending them out to members. Although she will be reviewing the data, she will wait until after the Draft of the PoCD is completed and out to members for the July meeting before beginning that task.
- VII. D. Fortin has had an inquiry about the language in the Regulations regarding Accessory Dwelling Units in various circumstances. J. Gordon added that two other questions have arisen about the Regulations. At the regular monthly meeting, some of these topics will be part of the agenda, time permitting, for commission review.
- VIII. **Agenda next meeting:** Review of completed PoCD text prepared by Planner D. Fey, per item VI, A, above as well as other related documents, with the goal of completing review of the PoCD and getting it into the approval process pipeline as soon as possible. Concern was raised about commission summer schedules (see IV, J. Gordon comment, above)
- IX. **Adjournment:** 8:45 PM. (G. Dickinson/D. Young)

Submitted by David Fortin, Regulation Review Subcommittee Chair. 06-09-14

DISCLAIMER: These minutes have not yet been approved by the Planning & Zoning Commission. Please refer to next month's meeting minutes for approvals and/or amendments to these minutes. The audio recording is available by contacting the Town Planner/ZEO's office at 860-963-2128 (x332).